

**INTERAGENCY INTERNAL AUDIT AUTHORITY**  
**AGENDA**  
**WINCHESTER HALL**  
**VIRTUAL MEETING**  
**12 E. CHURCH STREET, FREDERICK, MD 21701**  
**WEDNESDAY, DECEMBER 2, 2020**  
**9:00 A.M.**

DUE TO COVID-19, THIS MEETING WILL NOT INCLUDE THE PUBLIC. HOWEVER, IT WILL BE TELEVISED LIVE ON THE FREDERICK COUNTY GOVERNMENT CHANNEL AND WILL BE VIDEOTAPED FOR PUBLIC VIEWING AFTERWARDS.

NOTE: IF YOU DO NOT HAVE ACCESS TO VIEW OUR MEETING, YOU MAY ACCESS THE MEETING, TO LISTEN ONLY, BY CALLING (855) 925-2801, PASSCODE IS 9813

PLEASE REMEMBER THAT PUBLIC COMMENTS ARE NOT TAKEN AT OUR MEETINGS.

1. Approval of Agenda

1a. Agenda for Wednesday, December 2, 2020

2. Approval of Minutes – October 7, 2020

2a. Open Session Meeting

2b. Voting Record (10/7/20)

3. Status of Assignments

3a. IA Status Report

3b. CLA Monthly Status Reports (discussion of TO #20-04 FCG Receipts Transactions; discussion of TO #20-06 FCG COVID-19 Related Grants; discussion of TO #21-02 FCG Financial Transactions; discussion of TO #21-03 FCPS Financial Transactions; discussion of TO #21-04 FCC Financial Transactions)

3c. SC&H Monthly Status Reports (discussion of TO #20-03 FCPS Timesheet Controls; approval of draft report 21-01 FCVFRA Funding Matrix ; discussion of TO #21-05 FCG Network Security; discussion of new draft TO #21-06 FCPS Network Security; discussion of new draft TO #21-07 FCC Network Security)

3d. Special Projects and Other Work (discussion)

3e. Audit Recommendations Log and Follow Ups

4. Risk Assessment

4a. Frederick County Government Risk Assessment (all scheduled & working through)

4b. Frederick Community College Risk Assessment (all but 2 offices scheduled & working through)

4c. Frederick County Public Schools Risk Assessment (all scheduled & working through)

5. Hotline

5a. FCG – 2

5b. FCC - 0

5c. FCPS - 0

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.

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6. Other Business/New Business

- 6a. Annual Report
- 6b. Audit Manual Update
- 6c. FY22 Budget
- 6d. Calendar 2021 Meeting Schedule
- 6e. Internal Audit PII Spreadsheet

**TENTATIVE: NEXT MEETING JANUARY OR FEBRUARY 2021 AT 9:00am  
STREAMED LIVED ON FCG TV. PLEASE REFER TO THE INTERNAL AUDIT WEBSITE FOR  
UP TO DATE INFORMATION ON OUR UPCOMING IIAA MEETINGS.**

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